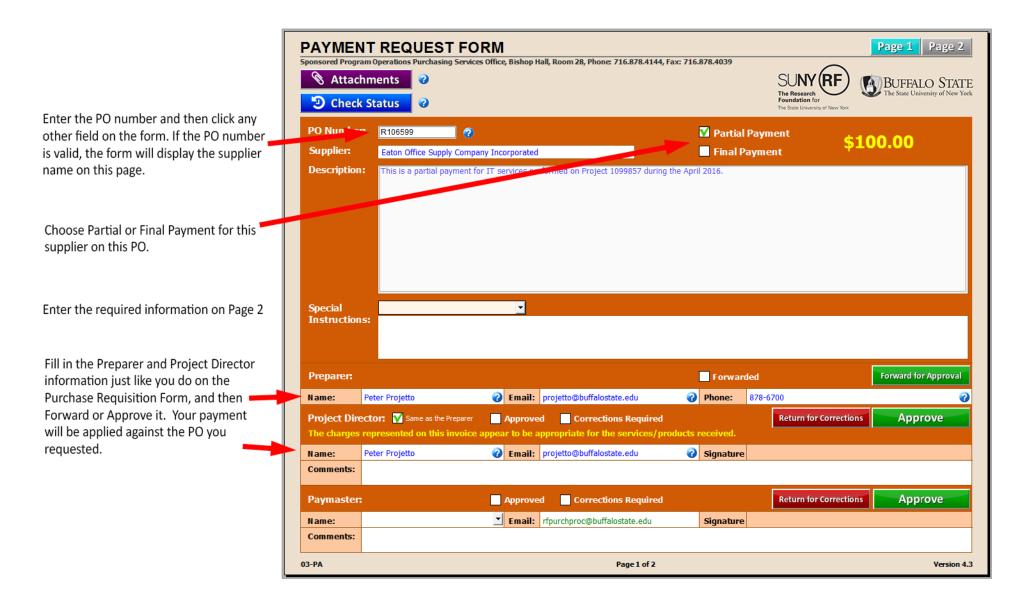
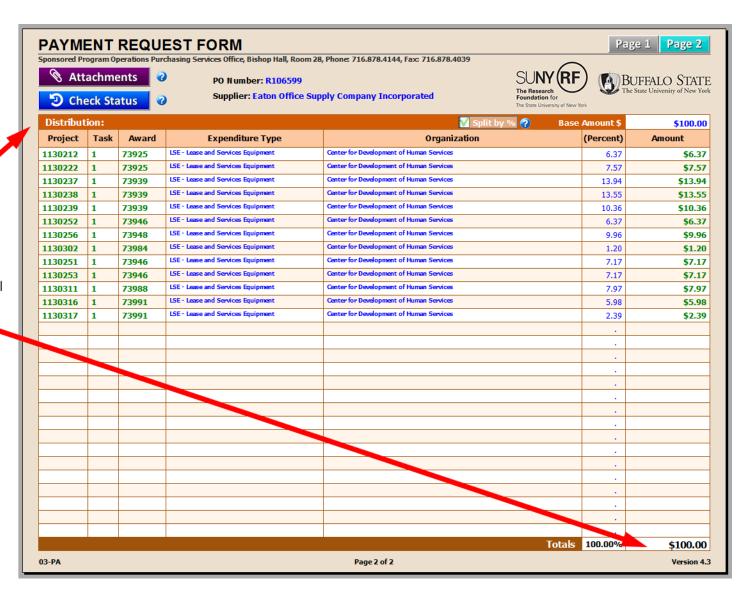
## How to Use the Payment Request Form:





Enter your Distribution information in a similar fashion to how you entered it on the Purchase Requisition Form. The total amount shown will be applied towards the PO.